



ROANOKE CITY COUNCIL REGULAR SESSION

SEPTEMBER 5, 2006
9:00 A.M.

ROOM 159

AGENDA

Call to Order--Roll Call.

A communication from Mayor C. Nelson Harris requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended.

P 8

Items for discussion at the joint meeting of Council and the Roanoke Redevelopment and Housing Authority on Monday, October 2, 2006 at 12:00 p.m.

Items listed on the 2:00 p.m. Council docket requiring discussion/clarification and additions/deletions to the 2:00 p.m. agenda. (10 minutes)

Topics for discussion by the Mayor and Members of Council. (10 minutes)

BRIEFINGS:

- | | |
|--------------------------------------|--------------|
| • Natural Environment Preservation | - 20 minutes |
| • Mortgage Assistance Program Update | - 15 minutes |
| • Emergency Preparedness Update | - 10 minutes |
| • Town Square | - 10 minutes |
| • I-581 Landscape | - 10 minutes |
| • Pod Casting | - 15 minutes |

P 9;
P 10;
P 11;
P 12;
P 13;
P 14

THE COUNCIL MEETING WILL BE DECLARED IN RECESS TO BE RECONVENED AT 12:00 NOON IN ROOM 159 FOR A MEETING WITH CONGRESSMAN ROBERT W. GOODLATTE.



**ROANOKE CITY COUNCIL
REGULAR SESSION**

**SEPTEMBER 5, 2006
2:00 P.M.**

CITY COUNCIL CHAMBER

AGENDA

1. Call to Order--Roll Call.

The Invocation will be delivered by Council Member Beverly T. Fitzpatrick, Jr.

The Pledge of Allegiance to the Flag of the United States of America will be led by Mayor C. Nelson Harris.

Welcome. Mayor Harris.

NOTICE:

Meetings of Roanoke City Council are televised live on RVTV Channel 3. Today's Council meeting will be replayed on Channel 3 on Thursday, September 7, 2006, at 7:00 p.m., and Saturday, September 9, 2006, at 4:00 p.m. Council meetings are offered with closed captioning for the hearing impaired.

ANNOUNCEMENTS:

THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE WEDNESDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION. CITIZENS WHO ARE INTERESTED IN OBTAINING A COPY OF ANY ITEM LISTED ON THE AGENDA MAY CONTACT THE CITY CLERK'S OFFICE, ROOM 456, NOEL C. TAYLOR MUNICIPAL BUILDING, 215 CHURCH AVENUE, S. W., OR CALL 853-2541.

THE CITY CLERK'S OFFICE PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT WWW.ROANOKEVA.GOV, CLICK ON THE SERVICE ICON, CLICK ON COUNCIL AGENDAS TO ACCESS THE APPROPRIATE AGENDA AND COUNCIL MEETING. IF ADOBE ACROBAT IS NOT AVAILABLE, A PROMPT WILL APPEAR TO DOWNLOAD PRIOR TO VIEWING AGENDA INFORMATION.

ALL PERSONS WISHING TO ADDRESS COUNCIL ARE REQUESTED TO REGISTER WITH THE STAFF ASSISTANT WHO IS LOCATED AT THE ENTRANCE TO THE COUNCIL CHAMBER. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH, HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.

ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE IS REQUESTED TO CONTACT THE CITY CLERK'S OFFICE AT 853-2541, OR ACCESS THE CITY'S HOMEPAGE AT WWW.ROANOKEVA.GOV, TO OBTAIN AN APPLICATION.

2. PRESENTATIONS AND ACKNOWLEDGEMENTS:

A Resolution paying tribute to Mary F. Parker, City Clerk.

R 15

Proclamation declaring Sunday, September 10, 2006, as Roanoke Regional 9/11 Memorial Service Day.

Proclamation declaring the month of September, 2006 as National Preparedness Month.

Presentation of Government Finance Officers Certificates of Achievement for Excellence in Financial Reporting.

3. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

- C-1 A communication from the City Manager requesting that Council schedule a public hearing for Monday, September 18, 2006, at 7:00 p.m., or as soon thereafter as the matter may be heard, with regard to the request of Francine Barish-Stern Bray, d/b/a Creations, to lease 284 square feet of space located in the City Market Building, 32 Market Square.

P 17

RECOMMENDED ACTION: Concur in the request.

- C-2 A communication from the City Manager requesting that Council schedule a public hearing for Monday, September 18, 2006, at 7:00 p.m., or as soon thereafter as the matter may be heard, to consider adjustments to the 2006-2007 Annual Budget.

P 18

RECOMMENDED ACTION: Concur in the request.

- C-3 Qualification of the following persons:

Wilburn C. Dibling, Jr., as a member of the Roanoke Public Library Board, for a term ending June 30, 2009;

George A. Kegley as a member of the Roanoke Arts Commission, for a term ending June 30, 2009;

William L. Lee as a member of the Personnel and Employment Practices Commission, for a term ending June 30, 2009; and

Michael E. Smith as a member of the Youth Services Citizen Board, for a term ending May 31, 2009.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

4. PUBLIC HEARINGS: NONE.

5. PETITIONS AND COMMUNICATIONS:

- a. Recommendation by the Commonwealth's Attorney for acceptance of Multi-Jurisdictional Special Drug Prosecutor Grant funds, in the amount of \$100,093.00; and a communication from the City Manager concurring in the recommendation.

P 20;
R 24;
B/O 25

- b. Recommendation by the Commonwealth's Attorney for acceptance of Victim/Witness Grant funds, in the amount of \$115,117.00; and a communication from the City Manager concurring in the recommendation.

P 26;
R 31;
B/O 32

- c. Request for approval of a temporary emergency change in the polling place from Covenant Presbyterian Church to Windsor Hills United Methodist Church.

P 33;
R 36

6. REPORTS OF OFFICERS:

- a. CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

1. Acceptance of Western Virginia Workforce Development Board Workforce Investment Act funds for Program Year 2006, in the amount of \$175,176.00; and appropriation of funds.

P 38;
R 41;
B/O 42

2. Acceptance of a \$425,452.00 subaward from Virginia Commonwealth University in connection with Virginia Institute for Social Service Training Activities (VISSTA).

P 44;
R 46

- b. DIRECTOR OF FINANCE:

1. Financial report for the month of July, 2006.

P 47

7. REPORTS OF COMMITTEES: NONE.

8. UNFINISHED BUSINESS: NONE.

9. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:

- a. A Resolution designating a Voting Delegate and Alternate Voting Delegate for the Annual Business Session and meetings of the Virginia Municipal League, and designating a Staff Assistant for any meetings of the Urban Section, in connection with the Annual Virginia Municipal League Conference to be held on October 15 - 17, 2006, in Virginia Beach, Virginia.

R 57

10. MOTIONS AND MISCELLANEOUS BUSINESS:

- a. Inquiries and/or comments by the Mayor and Members of City Council.
- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council.

11. HEARING OF CITIZENS UPON PUBLIC MATTERS:

CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. MATTERS REQUIRING REFERRAL TO THE CITY MANAGER WILL BE REFERRED IMMEDIATELY FOR RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL.

12. CITY MANAGER COMMENTS:

CERTIFICATION OF CLOSED SESSION.



C. NELSON HARRIS
Mayor

**CITY OF ROANOKE
OFFICE OF THE MAYOR**

215 CHURCH AVENUE, S.W., ROOM 452
ROANOKE, VIRGINIA 24011-1594
TELEPHONE: (540) 853-2444
FAX: (540) 853-1145

September 5, 2006

The Honorable Vice-Mayor and Members
of the Roanoke City Council
Roanoke, Virginia

Dear Members of Council:

This is to request a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

Sincerely,

A handwritten signature in black ink that reads "C. Nelson Harris". The signature is written in a cursive, flowing style.

C. Nelson Harris
Mayor

CNH:snh



CITY OF ROANOKE
OFFICE OF THE CITY MANAGER

Noel C. Taylor Municipal Building
215 Church Avenue, S.W., Room 364
Roanoke, Virginia 24011-1591

Telephone: (540) 853-2333
Fax: (540) 853-1138
City Web: www.roanokeva.gov

September 5, 2006

Honorable C. Nelson Harris, Mayor and Members
of City Council
Roanoke, VA

Dear Mayor Harris and Members of Council:

Subject: Preserving our Natural
Environment

This is to request space on Council's agenda for a 20 minute presentation of
the above referenced subject.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darlene L. Burcham".

Darlene L. Burcham
City Manager

DLB:sm

c: City Clerk
City Attorney
Director of Finance



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September 5, 2006

Honorable C. Nelson Harris, Mayor and Members
of City Council
Roanoke, VA

Dear Mayor Harris and Members of Council:

Subject: Mortgage Assistance Program
Update

This is to request space on Council's agenda for a 15 minute presentation of
the above referenced subject.

Respectfully submitted,

A handwritten signature in black ink, reading "Darlene L. Burcham". The signature is fluid and cursive.

Darlene L. Burcham
City Manager

DLB:sm

c: City Clerk
City Attorney
Director of Finance



CITY OF ROANOKE

OFFICE OF THE CITY MANAGER

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September 5, 2006

Honorable C. Nelson Harris, Mayor and Members
of City Council
Roanoke, VA

Dear Mayor Harris and Members of Council:

Subject: Emergency Preparedness
 Update

This is to request space on Council's agenda for a 10 minute presentation of the above referenced subject.

Respectfully submitted,

A handwritten signature in black ink, reading "Darlene L. Burcham". The signature is fluid and cursive.

Darlene L. Burcham
City Manager

DLB:sm

c: City Clerk
 City Attorney
 Director of Finance



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City Web: www.roanokeva.gov

September 5, 2006

Honorable C. Nelson Harris, Mayor and Members
of City Council
Roanoke, VA

Dear Mayor Harris and Members of Council:

Subject: Town Square

This is to request space on Council's agenda for a 10 minute presentation of the above referenced subject.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darlene L. Burcham".

Darlene L. Burcham
City Manager

DLB:sm

c: City Clerk
City Attorney
Director of Finance



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City Web: www.roanokeva.gov

September 5, 2006

Honorable C. Nelson Harris, Mayor and Members
of City Council
Roanoke, VA

Dear Mayor Harris and Members of Council:

Subject: I-581 Landscape

This is to request space on Council's agenda for a 10 minute presentation of the above referenced subject.

Respectfully submitted,

A handwritten signature in cursive script, reading "Darlene L. Burcham".

Darlene L. Burcham
City Manager

DLB:sm

c: City Clerk
City Attorney
Director of Finance



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OFFICE OF THE CITY MANAGER

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City Web: www.roanokeva.gov

September 5, 2006

Honorable C. Nelson Harris, Mayor and Members
of City Council
Roanoke, VA

Dear Mayor Harris and Members of Council:

Subject: Pod Casting

This is to request space on Council's agenda for a 15 minute presentation of the above referenced subject.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darlene L. Burcham".

Darlene L. Burcham
City Manager

DLB:sm

c: City Clerk
City Attorney
Director of Finance

WMP

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

A RESOLUTION paying tribute to Mary F. Parker, City Clerk for the City of Roanoke, and expressing to her the appreciation of this City and its people for her exemplary public service.

WHEREAS, Mary F. Parker has announced her retirement as City Clerk, effective October 1, 2006;

WHEREAS, Ms. Parker served as City Clerk of the City of Roanoke from September 16, 1974 to October 1, 2006, longer than any person has served as Clerk of this City, and as a City employee from September 1, 1965, to October 1, 2006;

WHEREAS, Ms. Parker began her career with the City in 1965 as a clerical employee in the City Clerk's Office, and during the course of her career she was promoted to every position in the Clerk's Office;

WHEREAS, Ms. Parker was promoted to Deputy City Clerk in February 1970, and following the retirement of former City Clerk Virginia L. Shaw in September 1974, she was appointed to the position of City Clerk, effective October 1, 1974;

WHEREAS, Ms. Parker has served under the leadership of five Mayors; and three Deputy City Clerks have served under her supervision;

WHEREAS, since 1974, Ms. Parker has increased the staff of the Clerk's Office from five full-time employees to eight, which includes an Assistant to the Mayor (1974), an Assistant City Clerk (2001), and one permanent, part-time clerical position (1991);

WHEREAS, Ms. Parker was one of the first Clerks in Virginia to be designated a Certified Municipal Clerk, she is a charter member of the Virginia Municipal Clerks Association, a member of the International Institute of Municipal Clerks; she served as a member of the VMCA Executive Committee, Nominating Committee, and Clerk of the Year Committee; she served as host Clerk on three occasions for the Annual Conference of the Clerk's Association; she was President of the Virginia Municipal Clerks Association in 1990-91, and was honored by her professional association as Clerk of the Year in 1989;

WHEREAS, during Ms. Parker's tenure, the Roanoke City Clerk's Office has the distinction of being one of the first Clerk's offices in the Commonwealth of Virginia to implement a total electronic agenda for City Council meetings, one of the first Clerk's offices in the State to design its own website, and the only Clerk's office in Virginia to prepare a Strategic Business Plan; and

WHEREAS, Ms. Parker's service in government has been exemplary by virtue of her personal characteristics of intelligence, honesty, integrity, friendliness, dedication, professionalism, and ceaseless energy.

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke that City Council adopts this means of paying tribute to Mary F. Parker and expresses to her the heartfelt appreciation of this City and its people for her unparalleled record of dedication and exemplary service as City Clerk of the City of Roanoke.

ATTEST:

Deputy City Clerk



CITY OF ROANOKE OFFICE OF THE CITY MANAGER

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September 5, 2006

Honorable C. Nelson Harris, Mayor
Honorable David B. Trinkle, Vice Mayor
Honorable Alfred T. Dowe, Jr., Council Member
Honorable Beverly T. Fitzpatrick, Jr., Council Member
Honorable Sherman P. Lea, Council Member
Honorable Gwendolyn W. Mason, Council Member
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of Council:

Subject: Request to schedule a Public
Hearing

Francine Barish-Stern Bray, d/b/a Creations, has requested a lease for 284 square feet of space located in the City Market Building at 32 Market Square, Roanoke, Virginia 24011, to operate a retail store. The lease term requested is for a one-year period. A public hearing is required to consider this lease term.

Recommended Action:

Authorize the scheduling and advertising of this matter for a public hearing on September 18, 2006.

Respectfully submitted,

A handwritten signature in cursive script, reading "Darlene L. Burcham".

Darlene L. Burcham
City Manager

DLB:lpp

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Brian Townsend, Director of Planning Building and Economic Development
Lisa Poindexter-Plaia, Economic Development Specialist

CM06-00154



CITY OF ROANOKE OFFICE OF THE CITY MANAGER

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City Web: www.roanokeva.gov

September 5, 2006

The Honorable C. Nelson Harris, Mayor
The Honorable David B. Trinkle, Vice-Mayor
The Honorable Alfred T. Dowe, Jr., Council Member
The Honorable Beverly T. Fitzpatrick, Council Member
The Honorable Sherman P. Lea, Council Member
The Honorable Gwendolyn W. Mason, Council Member
The Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Request for Public Hearing to
Consider Adjustments to the
Annual Budget

Background:

Each year, the undesignated general fund balance and retained earnings for internal service fund and enterprise funds are appropriated for the funding of capital maintenance and equipment replacement (CMERP) and other necessary items. A council report recommending the appropriation of these funds is scheduled to be presented to Council on September 18, 2006. It is anticipated that the amount of this appropriation will be \$2,912,154.

On August 7, 2006, Council was briefed on the matter of a memorandum of understanding wherein the School Division will purchase motor fuels from the City at dispensing facilities provided by the City. A council report recommending an increase in the revenue estimate for Fleet Management Billings for Motor Fuels and the appropriation of funding for Fleet Management Motor Fuel Purchases is scheduled to be presented to Council on September 18, 2006. The anticipated amount of this appropriation is \$1,269,500.

Pursuant to Section 15.2-2507, Code of Virginia (1950), as amended, a locality may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year as shown in the current adopted budget, however, any such amendment which exceeds one percent of the total expenditures shown in the adopted budget or the sum of \$500,000, whichever is less, must be accomplished by publishing a notice of a meeting and a public hearing. Both the appropriation of *funding for capital needs* and the amendment to the Fleet Management Fund related to the sale of fuel to the Schools, require a public hearing.

Recommended Action:

Authorize the City Clerk to schedule and advertise a public hearing on the above adjustments to the annual budget for September 18, 2006, at 7:00 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Darlene L. Burcham', written in a cursive style.

Darlene L. Burcham
City Manager

DLB:acm

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Sherman M. Stovall, Director of Management and Budget
Ken Bernard, Manager, Fleet Management

CM06-00158

COMMONWEALTH OF VIRGINIA



DONALD S. CALDWELL
COMMONWEALTH'S ATTORNEY

AREA CODE 540 TEL. NO. 853-2626
FAX 853-1201

CITY OF ROANOKE
OFFICE OF THE COMMONWEALTH'S ATTORNEY
315 CHURCH AVENUE
ROANOKE, VIRGINIA 24016

September 5, 2006

Honorable C. Nelson Harris, Mayor
Honorable David B. Trinkle, Vice Mayor
Honorable Alfred T. Dowe, Jr., Council Member
Honorable Beverly T. Fitzpatrick, Jr., Council Member
Honorable Sherman P. Lea, Council Member
Honorable Gwendolyn W. Mason, Council Member
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Acceptance of Funding for Drug Prosecutor

Federal funding was made available to the State of Virginia to be used for the development of several Multi-Jurisdictional Special Drug Prosecutors statewide. The positions were developed to coordinate prosecutorial efforts among independent jurisdictions, reduce fractional and duplicate prosecutions, enhance the recovery of criminal assets, and utilize federal, state and local resources to assure maximum prosecutorial effectiveness and to provide specialized prosecutorial resources to the regional drug enforcement effort. The Commonwealth's Attorneys of Craig County, Franklin County, Roanoke County, and the Cities of Roanoke and Salem applied on October 9, 1987, to the Commonwealth's Attorneys' Services Council, the State agency responsible for the administration of the grant money to fund a Multi-Jurisdictional Special Drug Prosecutor. City Council accepted the Multi-Jurisdictional Special Drug Prosecutor Grant in April, 1988, and a full-time Special Drug Prosecutor was hired in July, 1988. Annual re-application for this funding is required.

On April 15, 1994, funding for the Drug Prosecutor's Office was transferred from the Commonwealth's Attorneys' Services Council to the Compensation Board. The Compensation Board approved funding for the Drug Prosecutor in the amount of \$100,093 on June 28, 2006, and funding will continue through June 30, 2007. The local match is \$27,334 for a total of \$127,427. Funding for the local share is available in General Fund - Transfer to Grant Fund (account number 01-250-9310-9535).

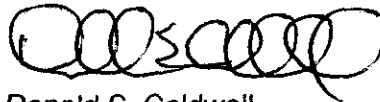
Honorable Mayor and Members of Council
September 5, 2006
Page 2

Recommended Action(s):

Accept funding from the Compensation Board in the amount of \$100,093 with the City providing local match funding in the amount of \$27,334. Authorize the City Manager to execute the requisite documents to obtain the funding from the Compensation Board. All such documents shall be reviewed and approved as to form by the City Attorney.

Adopt the accompanying budget ordinance to establish revenue estimates for \$100,093 in state grant funds and \$27,334 in local match, to transfer local match from the General Fund Transfer to Grant Fund account (01-250-9310-9535), and to appropriate funding totaling \$127,427 per attachment 1 in accounts to be established by the Director of Finance in the Grant Fund.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Donald S. Caldwell', written in a cursive style.

Donald S. Caldwell
Roanoke City Commonwealth's Attorney

DSC:sj

Attachment

- c: Darlene L. Burcham, City Manager
Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Sherman M. Stovall, Director of Management and Budget
Sheri K. Jones, Assistant Commonwealth's Attorney

Attachment 1

Program Accounts

1002	Regular Employee Salaries	\$81,230
1105	City - Retirement	\$12,274
1115	ICMA - Match	\$ 1,300
1120	FICA	\$ 6,215
1125	Medical Insurance	\$ 8,280
1126	Dental Insurance	\$ 494
1130	Life Insurance	\$ 992
1131	Long Term Disability Ins.	\$ 21
2020	Telephone	\$ 2,000
2030	Administrative Supplies	\$ 4,171
2042	Dues & Membership	\$ 200
2160	Postage	\$ 250
2044	Training & Development	\$ 1,000
3075	Other Rental	<u>\$ 9,000</u>
	TOTAL	\$127,427



CITY OF ROANOKE OFFICE OF THE CITY MANAGER

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City Web: www.roanokeva.gov

September 5, 2006

Honorable C. Nelson Harris, Mayor
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor
Honorable M. Rupert Cutler, Council Member
Honorable Alfred T. Dowe, Jr., Council Member
Honorable Sherman P. Lea, Council Member
Honorable Brenda L. McDaniel, Council Member
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Acceptance of Funding for Drug
Prosecutor CO06-0004

I concur with the recommendation from Donald S. Caldwell, Commonwealth Attorney, for the City of Roanoke, with respect to the subject reference above and recommend that City Council accept funding from the Compensation Board in the amount of \$100,093 with the City providing local match funding in the amount of \$27,334 and authorize the City Manager to execute the requisite documents to obtain the funding from the Compensation Board.

Also adopt the accompanying budget ordinance to establish a revenue estimate in the amount of \$100,093 in state funds and \$27,334 in local match, to transfer local match from the General Fund Transfer to Grant Fund account 01-250-9310-9535 and appropriate funding totaling \$127,427 in accounts to be established by the Director of Finance.

Sincerely,

A handwritten signature in cursive script, reading "Darlene Burcham".

Darlene L. Burcham
City Manager

DLB:sm

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION authorizing the acceptance of funding for the regional drug prosecutor's office from the Compensation Board of the Commonwealth of Virginia and authorizing the acceptance, execution, and filing of appropriate documents to obtain such funds.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The City of Roanoke hereby accepts funding for the regional drug prosecutor's office in the total amount of \$100,093.00 from the Compensation Board of the Commonwealth of Virginia through June 30, 2007.
2. The City Manager is hereby authorized to accept, execute, and file on behalf of the City of Roanoke any and all documents required to obtain such funding. All such documents to be approved as to form by the City Attorney.
3. The local share for Fiscal Year 2006-2007 shall be in the amount of \$27,334.00.
4. The City Manager is further directed to furnish such additional information as may be required in connection with the acceptance of the foregoing funding or with such project.

ATTEST:

City Clerk

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to appropriate funding from the Commonwealth of Virginia for the Regional Drug Prosecutor Grant, amending and reordaining certain sections of the 2006-2007 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2006-2007 Grant Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations

Regular Employee Salaries	35-150-5133-1002	\$ 81,230
City Retirement	35-150-5133-1105	12,274
ICMA Match	35-150-5133-1116	1,300
FICA	35-150-5133-1120	6,215
Medical Insurance	35-150-5133-1125	8,280
Dental Insurance	35-150-5133-1126	494
Life Insurance	35-150-5133-1130	992
Disability Insurance	35-150-5133-1131	21
Telephone	35-150-5133-2020	2,000
Administrative Supplies	35-150-5133-2030	4,171
Dues and Memberships	35-150-5133-2042	200
Training and Development	35-150-5133-2044	1,000
Postage	35-150-5133-2160	250
Other Rental	35-150-5133-3075	9,000

Revenues

Regional Drug Prosecutor FY07-Comp Board	35-150-5133-5133	100,093
Regional Drug Prosecutor FY07-Local Match	35-150-5133-5134	27,334

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.

COMMONWEALTH OF VIRGINIA



DONALD S. CALDWELL
COMMONWEALTH'S ATTORNEY

AREA CODE 540 TEL. NO. 853-2626
FAX 853-1201

CITY OF ROANOKE
OFFICE OF THE COMMONWEALTH'S ATTORNEY
315 CHURCH AVENUE
ROANOKE, VIRGINIA 24016

September 5, 2006

Honorable C. Nelson Harris, Mayor
Honorable David B. Trinkle, Vice-Mayor
Honorable Alfred T. Dowe, Jr., Council Member
Honorable Beverly T. Fitzpatrick, Jr., Council Member
Honorable Sherman P. Lea, Council Member
Honorable Gwendolyn W. Mason, Council Member
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Acceptance of the Roanoke City
Victim Program Grant

Background:

The Victim/Witness Assistance Program has been awarded a twelve month \$115,117 grant (#07-M8554VW06) for July 2006 through June 2007. The grant from the Department of Criminal Justice Services (DCJS) will allow the Victim/Witness Assistance Program to continue to provide comprehensive information and direct services to crime victims and witnesses in accordance with the Virginia Crime Victim and Witness Rights Act.

The Victim/Witness Program continues to operate with a full-time coordinator for the Circuit Court, as well as one full-time assistant for the Juvenile and Domestic Relations Court and one full-time assistant for the General District Court. A summary of FY 02-03, 03-04, 04-05 and 05-06 contacts documents the services of the program (see Attachment A).

The Victim/Witness Program is coordinated by the Office of the Commonwealth's Attorney.

Considerations:

The cost to the City for grant #07-M8554VW06 would be \$26,958 as a local cash match for a total grant budget of \$142,075. The local cash match is an increase of \$1,287 from FY 2005-2006. The local cash match in the amount of \$25,671 is included in the General Fund FY 2006-2007 adopted budget in the Transfer to Grant Fund account (01-250-9310-9535). The additional local cash match in the amount of \$1,287 is available in the City Manager's Contingency account (01-300-9410-2199).

Recommendations:

Accept the Victim/Witness Grant #07-M8554VW06 of \$115,117 with the City of Roanoke providing \$26,958 as a local cash match from the funding provided in the Transfer to Grant Fund account and the City Manager Contingency Fund account.

Authorize the City Manager to sign and execute all appropriate documents, approved as to form by the City Attorney, to obtain Grant #07-M8554VW06.

Adopt the accompanying budget ordinance to establish revenue estimate of \$115,117 in state grant funds and \$26,958 in local match in the Grant fund, to transfer local match totaling \$26,958 from the General Fund and to appropriate funding totaling \$142,075 per Attachment B in accounts to be established by the Director of Finance in the Grant Fund.

Respectfully submitted,



Donald S. Caldwell
Commonwealth's Attorney

DSC:jls

c: Darlene L. Burcham, City Manager
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Mary F. Parker, City Clerk
Victim Witness Coordinator

ATTACHMENT A
Victim Witness Assistance Program
Service Summary

	Service	FY 02-03	FY 03-04	FY 04-05	FY 05-06
1.	Total Victims Contacted	614	1218	965	1,367
2.	Total Witnesses Contacted	13	257	19	27
3.	Case Disposition, Case Status & Advance Notice of Proceedings	3,593	6,629	3,770	5,663
4.	Intercession Services with Schools, Employers, or Collection Agencies	30	43	37	53
5.	Crisis Intervention	49	107	113	220
5.	Referral and Assistance with the Criminal Injuries Compensation Fund	122	287	198	306
7.	Restitution Assistance	882	1,845	1,560	2,012
8.	Explanation of Steps in Criminal Justice System and Criminal Justice Process Options	581	1,498	1,142	1,823
9.	Courtroom Tours or Explanations	295	792	413	459
10.	Criminal Justice Process Support	415	988	762	1,091
11.	Notification Services & Explanation Regarding Prisoner Custody Status	54	138	135	63
12.	Protection Services & Explanations	305	632	745	1,174
13.	Appeal/Habeas Corpus Services	13	19	3	4
14.	Educational Brochures and Pre-Printed Information	2,850	5,454	2,757	4,318
15.	Amount of Restitution Collected	\$164,874	\$110,976	\$116,894	\$138,450
16.	Amount of Compensation Awarded to Victims from the Criminal Injuries Compensation Fund	\$78,028	\$59,275	\$45,610	\$84,512

Statistics listed on this page reflect some of the services being counted by the Victim Witness Program as required by the Department of Criminal Justice Services.

**ATTACHMENT B
PROGRAM BUDGET**

1002	Regular Employee Salaries	\$ 96,815
1105	City Retirement	\$ 9,602
1115	ICMA Retirement	\$ 3,111
1116	ICMA Match	\$ 1,950
1120	FICA	\$ 7,794
1125	Medical Insurance	\$ 13,041
1126	Dental Insurance	\$ 758
1130	Life Insurance	\$ 1,181
1131	Disability Insurance	\$ 296
2020	Telephone	\$ 1,160
2030	Administrative Supplies	\$ 1,000
2042	Dues and Memberships	\$ 75
2044	Training and Development	\$ 2,354
2144	Business Meals and Travel	\$ 1,018
2160	Postage	<u>\$ 1,920</u>
TOTAL		\$142,075



CITY OF ROANOKE

OFFICE OF THE CITY MANAGER

Noel C. Taylor Municipal Building
215 Church Avenue, S.W., Room 364
Roanoke, Virginia 24011-1591

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Fax: (540) 853-1138
City Web: www.roanokeva.gov

September 5, 2006

Honorable C. Nelson Harris, Mayor
Honorable David B. Trinkle, Vice Mayor
Honorable Beverly T. Fitzpatrick, Jr., Council Member
Honorable Alfred T. Dowe, Jr., Council Member
Honorable Sherman P. Lea, Council Member
Honorable Gwendolyn W. Mason, Council Member
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Acceptance of the Victim Program
Grant

I concur with the recommendation from Donald S. Caldwell, Commonwealth's Attorney for the City of Roanoke, with respect to the subject reference above and recommend that City Council accept the Victim/Witness Grant #07-M8554VW06 of \$115,117 with the City of Roanoke providing \$26,958 as a local cash match from the funding provided in the Transfer to Grant Fund account and the City Manager Contingency Fund account. The City Manager shall sign and execute all appropriate documents, approved as to form by the City Attorney, to obtain Grant #07-M8554VW06.

I also recommend adopting the accompanying budget ordinance to establish revenue estimates of \$115,117 in state grant funds and \$26,958 in local match in the Grant fund, to transfer local match totaling \$26,958 from the General Fund, and to appropriate funding totaling \$142,075 per Attachment B in accounts to be established by the Director of Finance in the Grant Fund.

Respectfully submitted,

A handwritten signature in cursive script, reading "Darlene L. Burcham".
Darlene L. Burcham
City Manager

DLB:jb

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance

CO06-0006

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

W44H

A RESOLUTION authorizing acceptance of a Victim/Witness Assistance Program grant from the Commonwealth of Virginia Department of Criminal Justice Services, and authorizing execution of any required documentation on behalf of the City.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The City Manager is hereby authorized on behalf of the City to accept from the Commonwealth of Virginia Department of Criminal Justice Services a Victim/Witness Assistance Program grant in the amount of \$115,117.00 for Fiscal Year 2006-2007, such grant being more particularly described in the letter of the City Manager to Council dated September 5, 2006.
2. The local cash match for Fiscal Year 2005-2006 shall be in the amount of \$26,958.
3. The City Manager is hereby authorized to execute and file, on behalf of the City, any documents setting forth the conditions of the grant in a form approved by the City Attorney.
4. The City Manager is further directed to furnish such additional information as may be required by the Department of Criminal Justice Services in connection with the acceptance of the foregoing grant or with such project.

ATTEST:

City Clerk.

AHS

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

5. b.

AN ORDINANCE to appropriate funding from the Commonwealth of Virginia for the Victim Witness Program Grant, amending and reordaining certain sections of the 2006-2007 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2006-2007 Grant Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

General Fund**Appropriations**

Transfer to Grant Fund	01-250-9310-9535	\$ 1,287
Contingency	01-300-9410-2199	(1,287)

Grant Fund**Appropriations**

Regular Employee Salaries	35-150-5120-1002	96,815
City Retirement	35-150-5120-1105	9,602
ICMA Retirement	35-150-5120-1115	3,111
ICMA Match	35-150-5120-1116	1,950
FICA	35-150-5120-1120	7,794
Medical Insurance	35-150-5120-1125	13,041
Dental Insurance	35-150-5120-1126	758
Life Insurance	35-150-5120-1130	1,181
Disability Insurance	35-150-5120-1131	296
Telephone	35-150-5120-2020	1,160
Administrative Supplies	35-150-5120-2030	1,000
Dues and Memberships	35-150-5120-2042	75
Training and Development	35-150-5120-2044	2,354
Business Meals and Travel	35-150-5120-2144	1,018
Postage	35-150-5120-2160	1,920

Revenues

Victim Witness FY07 - State	35-150-5120-5120	115,117
Victim Witness FY07 - Local Match	35-150-5120-5121	26,958

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.

Memorandum

To: Mary F. Parker, City Clerk
Cc: Darlene Burcham, City Manager
From: Beryl Y. Brooks, General Registrar
Date: 8/29/2006
Re:

Due to construction, scheduled to begin sometime this fall, at the Lee-Hi precinct the Roanoke City Electoral Board is requesting approval for a temporary change. The current location of the precinct is located at Covenant Presbyterian Church and we are requesting to move it to Windsor Hills United Methodist Church. (See resolution attached).

Normally Section 24.2-306 of the Virginia Election Laws, which prohibits us from moving a polling place 60 days before an election and without prior approval of the Justice Department, would be in affect. Due to the difficulty in finding a suitable public building the time constraints cannot be met and it is necessary to handle this temporary change as an emergency change of polling place. Under Section 24.2-310D in the event of an emergency situation the Electoral Board is required to find a new location with prior approval of the State Board of Elections.

We are requesting that this matter be brought before City Council at the next available public meeting. The law requires that I notify the public of any change, no later than 15 days prior to election. Although I am still required to submit for expedited approval from the Justice Department, I have to proceed with the move as approved by State Board. The appropriate notification has been forwarded to the City Attorney for submission to Department of Justice.

Thank you, for your cooperation and if you have questions or suggestions, please call me at X1037.

BYB:

Attachment

CONFIDENTIAL

**ELECTORAL BOARD**

215 Church Avenue, SW, Room 109
Roanoke, Virginia 24011
PO Box 1095
Roanoke, Virginia 24005
540.853.2281 fax: 540.853.1025

F. GORDON HANCOCK
Chairman

DIERDRE J. MARTIN
Vice Chairman

CARL T. TINSLEY, SR.
Secretary

RESOLUTION**ROANOKE CITY ELECTORAL BOARD**


August 24, 2006

The Roanoke City Electoral Board in a meeting held on August 2, 2006 voted unanimously to seek Department of Justice approval to move the following precinct for the reason stated as follows:

Due to renovations scheduled to begin this fall the Lee-Hi precinct located at Covenant Presbyterian Church, 1831 Deyerle Rd., will not be available for use as a polling place for the November 7, 2006, General Election. The Electoral Board has agreed to seek the following temporary change.

Temporary change – From: Covenant Presbyterian Church
1831 Deyerle Rd., S.W.
Roanoke, VA 24018

To: Windsor Hills United Methodist Church
3591 Windsor Rd., S.W.
Roanoke, VA 24018


Carl T. Tinsley, Secretary
Roanoke City Electoral Board

Virginia Polling Place Survey
General Information Form

This survey form is to be completed for each polling site. Each survey question has either a series of check boxes or a write-in space. Remember that a "No" response does not necessarily equal an inaccessible condition. Respond to every question exactly as written. Feel free to make notes beside each question; however, **every question requires a response**.

Questions regarding restroom standards are not included. Restroom accommodations are not required for public use on Election Day. Should a local election board employ a poll worker who requires an accommodation; the State Board will provide guidance on a case by case basis.

The survey form is meant to look primarily at the physical accessibility of the polling place and does **NOT** include voting machines.

1. Administrative Information

Survey Date: 08/22/2006 Locality: WINDSOR HILLS UNITED METHODIST CHURCH
Precinct #: 035 Precinct Name: LEE-HI.
Surveyor: Curtis Walker
Phone: (540) 392-1231 Email: C.WALKER@BRILC.ORG

Type of election or building official present for survey:

☐ Electoral Board Member

☐ Electoral Board Staff

☒ General Registrar

☐ Registrar Staff

☐ Officer of Election

☐ Election Volunteer

☐ Other Building Staff

☐ Other: _____

☐ None

Name of election or building official present for survey: MRS. BROOKS
WINDSOR HILLS UNITED METHODIST CHURCH

Polling Place Name: _____ Address: 3591 WINDSOR RD
ROANOKE VA 24018

Type of building:

☐ Private School

☐ Public School

☒ Church

☐ Private Business

☐ Private Senior/Civic Center

☐ Public Senior/Civic Center

☐ Fire/Rescue Station

☐ Government Building

☐ Other Public Building

☐ Other: _____

✓ MEETS STANDARDS FOR ACCESSIBILITY

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE temporarily changing the polling place for Lee-Hi Precinct from Covenant Presbyterian Church, 1831 Deyerle Road, S.W., to Windsor Hills United Methodist Church, 3591 Windsor Avenue, S.W.; and dispensing with the second reading of this ordinance.

WHEREAS, Covenant Presbyterian Church, the polling place for Lee-Hi Precinct, will be unavailable for the general election on November 7 due to construction at the church;

WHEREAS, by Resolution dated August 24, 2006, the Roanoke City Electoral Board has recommended the establishment of a temporary polling place for Lee-Hi Precinct at the Windsor Hills United Methodist Church, 3591 Windsor Avenue, S.W., and such temporary polling place is located within such precinct as required by §24.2-310, Code of Virginia (1950), as amended; and

WHEREAS, the Electoral Board has given notice of such emergency relocation of polling place to the State Board of Elections and has obtained approval of such change from the Board pursuant to §24.2-310.D., Code of Virginia (1950), as amended, and the Electoral Board will give notice of this change in polling place by mail to all registered voters in the Lee-Hi Precinct at least fifteen (15) days prior to all elections, and public notice of such change, pursuant to §24.2-306, Code of Virginia (1950), as amended;

THEREFORE, BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. Notwithstanding §10-77, Code of the City of Roanoke (1979), as amended, the polling place for Lee-Hi Precinct shall be relocated from Covenant Presbyterian Church to Windsor Hills United Methodist Church, 359 Windsor Road, S.W., for the November 7 general election.

2. The City Clerk is directed to forward attested copies of this ordinance to Beryl Y. Brooks, General Registrar, so that notice of this change in polling place can be mailed to all registered voters of Lee-Hi Precinct, and to the Chief, Voting Section, Civil Rights Division, United States Department of Justice.

3. Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



CITY OF ROANOKE OFFICE OF THE CITY MANAGER

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September 5, 2006

Honorable C. Nelson Harris, Mayor
Honorable David B. Trinkle, Vice Mayor
Honorable Alfred T. Dowe, Jr., Council Member
Honorable Beverly T. Fitzpatrick, Jr., Council Member
Honorable Sherman P. Lea, Council Member
Honorable Gwendolyn W. Mason, Council Member
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council,

Subject: Funding for Western Virginia
Workforce Development Board Work-
Force Investment Act (WIA) Programs

Background:

The City of Roanoke is the grant recipient for Workforce Investment Act (WIA) funding, thus, City Council must appropriate the funding for all grants and other monies received in order for the Western Virginia Workforce Development Board to administer WIA programs. The Western Virginia Workforce Development Board administers the federally funded Workforce Investment Act (WIA) for Area 3, which encompasses the counties of Alleghany, Botetourt, Craig, Franklin and Roanoke, and the cities of Covington, Roanoke, and Salem.

WIA funding is for four primary client populations:

- Dislocated workers who have been laid off from employment through no fault of their own;
- Economically disadvantaged individuals as determined by household income guidelines defined by the U.S. Department of Labor;
- Youth who are economically disadvantaged, or who have other barriers to becoming successfully employed adults; and
- Businesses in need of employment and job training services.

The Western Virginia Workforce Development Board has received a Notice of Obligation (NOO), from the Virginia Employment Commission, allocating \$50,782 for the Adult Program which serves economically disadvantaged adults, and \$124,394 for the Dislocated Worker Program which serves workers laid off from employment through no fault of their own, for Program Year 2006 (July 1, 2006 – June 30, 2008). Ten percent of the aforementioned totals are to be allocated to the administrative function of the Western Virginia Workforce Development Board.

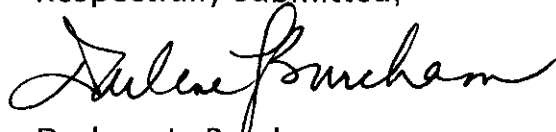
Considerations:

- Program Operations – Existing activities will continue and planned programs will be implemented.
- Funding – Funds are available from the Grantor agency and other sources as indicated, at no additional cost to the City. The attached listing indicates the accounts to which funding may be appropriated.

Recommendations:

Accept the Western Virginia Workforce Development Board Workforce Investment Act funding of \$175,176, for Program Year 2006, and appropriate the funding in accounts to be established in the Grant Fund by the Director of Finance. Establish corresponding revenue estimates in the Grant Fund as well.

Respectfully submitted,



Darlene L. Burcham
City Manager

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Sherman M. Stovall, Director of Management and Budget
Rolanda B. Russell, Assistant City Manager for Community Development
Jane R. Conlin, Director of Human/Social Services

CM06-00155

Western Virginia Workforce Development Board 2006-2008 Budget Allocation

Org. Name	Fund/Agency/ Org.	Object Code	Account Name	Council Letter Allocation
Administrative	35-633-2330	1002	Wages	\$ 4,000
		1004	Part-time Wages	\$ 3,000
		1120	Fica	\$ 536
		1105	City Retirement	\$ 1,000
		1125	Hospital Insurance	\$ 1,000
		1130	Life Insurance	\$ 100
		1126	Dental Insurance	\$ 100
		8090	Telephone	\$ 500
		8058	Rent	\$ 1,000
		8059	Equipment	\$ 1,000
		8052	Travel	\$ 1,231
		8055	Supplies	\$ 500
		2060	Food	\$ 200
		8056	Insurance	\$ 1,000
		2010	Fees For Professional Service	\$ 1,000
		3070	Equipment Rental/Lease	\$ 1,000
		3075	Other Rental	\$ 150
		2042	Dues and Subscriptions	\$ 200
				<u>\$ 17,517</u>
Total				
Adult	35-633-2331	1002	Wages	\$ 3,000
		1004	Part-time Wages	\$ 1,000
		1120	Fica	\$ 306
		1105	City Retirement	\$ 500
		1125	Hospital Insurance	\$ 300
		1126	Dental Insurance	\$ 10
		1130	Life Insurance	\$ 10
		1131	Disability Insurance	\$ 5
		8090	Telephone	\$ 50
		8058	Rent	\$ 443
		8052	Travel	\$ 500
		8053	Marketing	\$ 1,000
		8055	Supplies	\$ 100
		8057	Contract Services	\$ 38,243
		2060	Food	\$ 87
		3070	Equipment Rental/Lease	\$ 100
		3075	Other Rental	\$ 50
				<u>\$ 45,704</u>
Total				
Dislocated Worker	35-633-2332	1002	Wages	\$ 4,000
		1004	Part-time Wages	\$ 1,000
		1120	Fica	\$ 383
		1105	City Retirement	\$ 500
		1125	Hospital Insurance	\$ 300
		1126	Dental Insurance	\$ 10
		1130	Life Insurance	\$ 10
		1131	Disability Insurance	\$ 5
		8090	Telephone	\$ 100
		8058	Rent	\$ 400
		8052	Travel	\$ 500
		8053	Marketing	\$ 1,000
		8055	Supplies	\$ 100
		8057	Contract Services	\$ 103,426
		2060	Food	\$ 91
		3070	Equipment Rental/Lease	\$ 100
		3075	Other Rental	\$ 30
				<u>\$ 111,955</u>
Total				
Grand Total Budget Allocation				\$ 175,176

JAC
IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION authorizing the City Manager to execute the Grant Agreement with the Virginia Employment Commission for Program Year 2006 in order for the City to continue as the grant recipient of funding for the Workforce Investment Act for Area 3.

WHEREAS, the City of Roanoke is the grant recipient for Workforce Investment Act ("WIA") funding and City Council must appropriate funding for all grants and other monies received in order for the Western Virginia Workforce Development Board to administer WIA programs;

WHEREAS, the Western Virginia Workforce Development Board administers the federally funded Workforce Investment Act for Area 3, which encompasses the counties of Alleghany, Botetourt, Craig, Franklin, and Roanoke, and the cities of Covington, Roanoke, and Salem; and

WHEREAS, the Virginia Employment Commission is the recipient of such funding from the U. S. Department of Labor and has submitted a WIA agreement for the City of Roanoke to continue to be the grant recipient for WIA Area 3 for Program Year 2006, to be operated by the Western Virginia Workforce Development Board.

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke that:

1. The City Manager is hereby authorized on behalf of the City to execute the Grant Agreement with the Virginia Employment Commission for Program Year 2006, such grant being more fully described in the letter of the City Manager to Council dated September 5, 2006.

2. The form of said agreement, and any necessary amendments thereto, shall be approved by the City Attorney.

ATTEST:

City Clerk.

AHS

-----IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to appropriate additional funding from the Commonwealth of Virginia for the FY07 Workforce Investment Act Grant, amending and reordaining certain sections of the 2006-2007 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2006-2007 Grant Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

Appropriations

Administrative – Regular Employ Wages	35-633-2330-1002	\$ 4,000
Administrative – Part-time Wages	35-633-2330-1004	3,000
Administrative – City Retirement	35-633-2330-1105	1,000
Administrative – FICA	35-633-2330-1120	536
Administrative – Medical Insurance	35-633-2330-1125	1,000
Administrative – Dental Insurance	35-633-2330-1126	100
Administrative – Life Insurance	35-633-2330-1130	100
Administrative – Professional Services	35-633-2330-2010	1,000
Administrative – Dues & Subscriptions	35-633-2330-2042	200
Administrative – Food	35-633-2330-2060	200
Administrative – Equipment Rental	35-633-2330-3070	1,000
Administrative – Other Rental	35-633-2330-3070	150
Administrative – Travel	35-633-2330-8052	1,231
Administrative – Supplies	35-633-2330-8055	500
Administrative – Insurance	35-633-2330-8056	1,000
Administrative – Leases	35-633-2330-8058	1,000
Administrative – Equipment	35-633-2330-8059	1,000
Administrative – Telephone	35-633-2330-8090	500
Adult – Regular Employ Wages	35-633-2331-1002	3,000
Adult – Part-time Employ Wages	35-633-2331-1004	1,000
Adult – City Retirement	35-633-2331-1105	500
Adult – FICA	35-633-2331-1120	306
Adult – Medical Insurance	35-633-2331-1125	300

Adult – Dental Insurance	35-633-2331-1126	10
Adult – Life Insurance	35-633-2331-1130	10
Adult – Disability Insurance	35-633-2331-1131	5
Adult – Food	35-633-2331-2060	87
Adult – Leases	35-633-2331-3070	100
Adult – Other Rental	35-633-2331-3075	50
Adult – Travel	35-633-2331-8052	500
Adult – Marketing	35-633-2331-8053	1000
Adult – Supplies	35-633-2331-8055	100
Adult – Contractual Services	35-633-2331-8057	38,243
Adult – Leases	35-633-2331-8058	443
Adult – Telephone	35-633-2331-8090	50
Dislocated Worker – Regular Employ Wages	35-633-2332-1002	4,000
Dislocated Worker – Part-time Employ Wages	35-633-2332-1004	1,000
Dislocated Worker – City Retirement	35-633-2332-1105	500
Dislocated Worker – FICA	35-633-2332-1120	383
Dislocated Worker – Medical Insurance	35-633-2332-1125	300
Dislocated Worker – Dental Insurance	35-633-2332-1126	10
Dislocated Worker – Life Insurance	35-633-2332-1130	10
Dislocated Worker – Disability Insurance	35-633-2332-1131	5
Dislocated Worker – Food	35-633-2332-2060	91
Dislocated Worker – Leases	35-633-2332-3070	100
Dislocated Worker – Other Rental	35-633-2332-3075	30
Dislocated Worker – Travel	35-633-2332-8052	500
Dislocated Worker – Marketing	35-633-2332-8053	1,000
Dislocated Worker – Supplies	35-633-2332-8055	100
Dislocated Worker – Contractual Services	35-633-2332-8057	103,426
Dislocated Worker – Leases	35-633-2332-8058	400
Dislocated Worker – Telephone	35-633-2332-8090	100
Revenues		
Workforce Investment Act Grant FY07	35-633-2330-2330	175,176

Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.



CITY OF ROANOKE OFFICE OF THE CITY MANAGER

Noel C. Taylor Municipal Building
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September 5, 2006

Honorable C. Nelson Harris, Mayor
Honorable David B. Trinkle, Vice Mayor
Honorable Alfred T. Dowe, Jr., Council Member
Honorable Beverly T. Fitzpatrick, Jr., Council Member
Honorable Sherman P. Lea, Council Member
Honorable Gwendolyn W. Mason, Council Member
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Virginia Commonwealth
University, VISSTA Subaward
Agreement

Background:

The Virginia Department of Social Services grants funds to VCU for the operation of five Virginia Institute for Social Service Training Activities (VISSTA) Area Training Centers throughout the Commonwealth. The City of Roanoke Department of Social Services has received an annual subaward for the local supervision and operation of the Piedmont Area Training Center since 1998.

Considerations:

For fiscal year 2007, City Council approved a budget of \$490,359 for this program, based on a projection from prior years' spending. The actual subaward amount is \$425,452 for the fiscal year. The City is hopeful to receive additional funding from the Commonwealth for VISSTA and is currently working toward this end. In the meantime, to ensure that expenses are within the subaward, meals will not be provided to training participants. A budgetary adjustment will not be made at this time, pending the outcome of the request to the State. The subaward is issued on a cost reimbursable basis.

The VISSTA program provides valuable training classes for local Department of Social Services staff, including social workers, benefit program workers, their

supervisors and administrative staff. It also provides training for local Department of Social Services approved or state licensed child care providers. These training events enhance the knowledge and skills of these staff and child care providers, such that vulnerable children, adults and families are effectively assisted in obtaining an appropriate level of safety and self-sufficiency.

Recommended Action:

Authorize the City Manager or her designee to accept the \$425,452 subaward from VCU, and to execute the subaward Agreement, including any modifications and/or addendums deemed necessary; any such documents to be approved as to form by the City Attorney.

Respectfully submitted,



Darlene L. Burcham
City Manager

DLB:tem

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Sherman M. Stovall, Director of Management and Budget
Rolanda B. Russell, Assistant City Manager for Community Development
Jane R. Conlin, Director of Human/Social Services
Meredith Burger, Supervisor, VISSTA Piedmont Area Training Center

CM06-00157

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IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

A RESOLUTION authorizing the acceptance of a subaward in the amount of \$425,452 from Virginia Commonwealth University and authorizing the City Manager to execute a subaward agreement with Virginia Commonwealth University for such funds for local supervision and operation of the Virginia Institute for Social Service Training Activities ("VISSTA") Piedmont Area Training Center, upon certain terms and conditions.

BE IT RESOLVED by the Council of the City of Roanoke that:

1. The subaward from Virginia Commonwealth University for local supervision and operation of the VISSTA Piedmont Area Training Center, in the amount of \$425,452, as set forth in the City Manager's letter, dated September 5, 2006, to this Council is hereby ACCEPTED.

2. The City Manager, or her designee, is hereby authorized to execute any and all requisite documents pertaining to the City's acceptance of these grant funds, and to furnish such additional information as may be required in connection with the City's acceptance of these subgrant funds. All documents shall be approved as to form by the City Attorney.

ATTEST:

City Clerk.



CITY OF ROANOKE

DEPARTMENT OF FINANCE

215 Church Avenue, S.W., Room 461

P.O. Box 1220

Roanoke, Virginia 24006-1220

Telephone: (540) 853-2821

Fax: (540) 853-6142

JESSE A. HALL

Director of Finance

email: jesse_hall@ci.roanoke.va.us

ANN H. SHAWVER

Deputy Director

email: ann_shawver@ci.roanoke.va.us

September 5, 2005

Honorable C. Nelson Harris, Mayor
Honorable David B. Trinkle, Vice Mayor
Honorable Alfred T. Dowe, Jr., Council Member
Honorable Beverly T. Fitzpatrick, Jr., Council Member
Honorable Sherman P. Lea, Council Member
Honorable Gwendolyn W. Mason, Council Member
Honorable Brian J. Wishneff Council Member

Dear Mayor Harris and Members of City Council:

Subject: July Financial Report

The adopted budget for fiscal year 2007 totals \$239.6 million representing a 7.1% increase over the previous year. Additional revenue sources include a projected increase in Real Estate and Personal Property tax revenue, as well as projected growth in various local taxes including Sales tax, Business License tax, and Prepared Food and Beverage tax. Funding from the Commonwealth will also increase, particularly in the area of funding for social services. The aforementioned additional revenues will be allocated in part to provide for capital maintenance and equipment replacement, to enhance services to citizens, and to fund salary increases for employees. Furthermore, the FY07 budget provides for greater social services program funding and the resources necessary to meet the current year's debt service requirements.

This financial report covers the first month of activity for fiscal year 2007. The first quarter of the year is difficult to analyze due to the relatively small volume of activity which occurs within the early months. Additionally, the accrual of certain revenues and expenditures into the prior year, and accompanying accounting reversal, causes some categories to have very small or even negative balances in the early months of fiscal year 2007 until current year activity exceeds the impact of the reversals. The following narrative provides commentary on the significant events of this first fiscal month.

Revenues

Revenues for July 2006 increased compared to the prior fiscal year. However, they are negative in total, as well as in several of the individual categories, due to the accrual of amounts to the prior year without collections in the current year to offset the impact of the reversed accrual. Some revenues, whether positive or negative in balance, have additional variances from the prior year and are addressed as follows:

General Property Taxes increased as a result of higher personal property tax billings over the first month of FY06, as well as a difference in the accrual reversals. On July 1, 2007, the real estate tax rate decreased from \$1.21 to \$1.19 per \$100 of the assessed property value.

Other Local Taxes increased in part due a timing difference in the collection of the Cable Television Franchise tax, as well as the timing of the previously mentioned accrual reversals. In FY07, the Cigarette Tax increased from 27 cents to 54 cents per pack. This rate is commensurate with the rate applied by other Virginia First Cities. A portion of this new revenue stream will offset the decline generated by the decrease in real estate tax rate and the remainder will be designated for future debt service.

Revenue from the Use of Money and Property increased over the prior year due in part to several lease renewals in the Commonwealth Building. The City also benefited from higher interest rates in the current year.

Grants-in-aid Commonwealth varies due to a difference in the Comprehensive Services Act revenue accrual compared to the prior fiscal year.

Grants-in-aid Federal Government reflects an accrual reversal in FY06, but not FY07, due to a timing difference in collections versus the prior year.

Internal Services increased due to a difference in Roanoke Regional Airport fire station billing accrued in relation to the prior fiscal year.

Miscellaneous Revenue decreased as a result of a timing difference in City-sponsored tax sales. A tax sale was held during the first month of FY06, but there has not yet been one in the current year.

Expenditures

The FY07 expenditure budget includes funding of approximately \$1.2 million to cover contracts and purchase orders made during FY06 but not paid by the end of that year. City Council approved re-appropriation of this funding when adopting the General Fund budget in May. Additionally, General Fund expenditures of all departments are affected by the aforementioned pay raise. Other than these items which affect most categories of expenditures, variances between FY06 and FY07 are addressed as follows:

General Government costs decreased in part due to a timing difference in the encumbrance of charges for the citizens survey, as well as the movement of Department of Management and Budget personnel to Housing and Neighborhood Services.

Public Safety costs decreased due to a timing difference in the encumbrance of the Jail food services contract. It was encumbered earlier in the prior year than current year.

Public Works costs increased as a result of the contract for Paving Program expenditures being encumbered earlier in the current year than prior year.

Honorable Mayor and Members of Council
September 5, 2005
Page 3

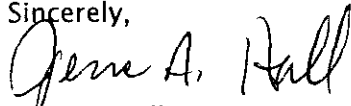
Parks, Recreation and Cultural expenditures decreased as a result of a timing difference in payments providing funding to various cultural agencies through the Roanoke Arts Commission cost center. *Fitness center equipment purchases and electrical work at the Preston Center in July FY06 also contributed to the variance.*

Community Development costs declined due to an earlier quarterly payment to the Convention and Visitors Bureau in the prior fiscal year.

Transfer to Debt Service Fund expenditures increased due to a timing difference in the transfer of funds for the August 1st debt service payments.

Nondepartmental expenditures increased due to an increase in the transfer of capital improvement project funding to the Grant, Technology, and Fleet funds. An increase in the subsidy to the Greater Roanoke Transit Company also contributed to the variance.

Sincerely,



Jesse A. Hall
Director of Finance

JAH:DLH

Attachments

c: Darlene L. Burcham, City Manager
William M. Hackworth, City Attorney
Mary F. Parker, City Clerk
Rolanda A. Russell, Assistant City Manager
James Grigsby, Acting Assistant City Manager
Sherman M. Stovall, Director of Management and Budget
Marvin T. Thompson, Superintendent, Roanoke City Schools
Kenneth F. Mundy, Jr., Executive Director of Fiscal Services

CITY OF ROANOKE, VIRGINIA
GENERAL FUND

STATEMENT OF REVENUE

Revenue Source	Year to Date for the Period			Current Fiscal Year	
	July 1 - July 31 2005-2006	July 1 - July 31 2006-2007	Percentage of Change	Revised Revenue Estimates	Percent of Revenue Estimate Received
General Property Taxes	\$ (373,595)	\$ (361,535)	3.2 %	\$ 90,878,000	-0.4%
Other Local Taxes	(1,611,856)	(1,347,585)	16.4 %	66,297,000	-2.0%
Permits, Fees and Licenses	131,307	126,328	-3.8 %	1,236,000	10.2%
Fines and Forfeitures	108,410	105,640	-2.6 %	1,287,000	8.2%
Revenue from Use of Money and Property	41,626	161,525	288.0 %	689,000	23.4%
Grants-in-Aid Commonwealth	(1,270,202)	(1,461,980)	-15.1 %	67,202,000	-2.2%
Grants-in-Aid Federal Government	(19,385)	-	100.0 %	38,000	0.0%
Charges for Services	377,392	391,999	-3.9 %	8,548,000	4.6%
Internal Services	35,363	70,886	100.5 %	2,803,000	2.5%
Miscellaneous Revenue	79,857	48,441	-39.3 %	629,000	7.7%
Total	\$ (2,501,083)	\$ (2,266,281)	9.4 %	\$ 239,607,000	-0.9%

STATEMENT OF EXPENDITURES AND ENCUMBRANCES

Expenditures	Year to Date for the Period			Current Fiscal Year		
	July 1 - July 31 2005-2006	July 1 - July 31 2006-2007	Percentage of Change	Unencumbered Balance	Revised Appropriations	Percent of Budget Obligated
General Government	1,128,352	1,063,182	-5.8 %	\$ 11,736,321	\$ 12,799,503	8.3%
Judicial Administration	482,808	467,658	-3.1 %	7,142,005	7,609,663	6.1%
Public Safety	6,418,016	4,766,177	-25.7 %	55,394,636	60,160,813	7.9%
Public Works	1,998,832	4,437,006	122.0 %	20,596,028	25,033,034	17.7%
Health and Welfare	1,938,275	1,922,493	-0.8 %	32,514,965	34,437,458	5.6%
Parks, Recreation and Cultural	1,120,414	937,628	-16.3 %	9,851,032	10,788,660	8.7%
Community Development	793,044	594,587	-25.0 %	5,405,734	6,000,321	9.9%
Transfer to Debt Service Fund	130,831	3,990,595	2,950.2 %	15,251,977	19,242,572	20.7%
Transfer to School Fund	4,529,358	4,812,942	6.3 %	52,942,356	57,755,298	8.3%
Nondepartmental	438,480	615,343	40.3 %	6,384,055	6,999,398	8.8%
Total	\$ 18,978,410	\$ 23,607,611	24.4 %	\$ 217,219,109	\$ 240,826,720	9.8%

**CITY OF ROANOKE, VIRGINIA
CIVIC FACILITIES FUND
COMPARATIVE INCOME STATEMENT
FOR THE MONTH ENDING JULY 31, 2006**

	<u>FY 2007</u>	<u>FY 2006</u>
Operating Revenues		
Rentals	\$ 69,951	\$ 16,425
Event Expenses	(4,939)	624
Display Advertising	4,167	-
Admissions Tax	(4,615)	779
Electrical Fees	(610)	(30)
Facility Surcharge	(1,898)	1,412
Charge Card Fees	(731)	32
Commissions	(173)	50
Catering/Concessions	16,083	137
Other	-	1,738
	<u>77,235</u>	<u>21,167</u>
Total Operating Revenues	<u>77,235</u>	<u>21,167</u>
Operating Expenses		
Personal Services	146,918	147,774
Operating Expenses	23,214	44,468
Depreciation	43,379	47,268
	<u>213,511</u>	<u>239,510</u>
Total Operating Expenses	<u>213,511</u>	<u>239,510</u>
Operating Loss	<u>(136,276)</u>	<u>(218,343)</u>
Nonoperating Revenues (Expenses)		
Interest on Investments	(741)	4,138
Interest and Fiscal Charges	(7,822)	(7,828)
Arena Ventures Contractual Penalties	(75,447)	-
Miscellaneous	(633)	111
	<u>(84,643)</u>	<u>(3,579)</u>
Net Nonoperating Expenses	<u>(84,643)</u>	<u>(3,579)</u>
Net Loss	<u><u>\$ (220,919)</u></u>	<u><u>\$ (221,922)</u></u>

NOTE: The accrual of certain revenues and expenditures into the prior year, and accompanying accounting reversal, causes some categories to have very small or even negative balances in the early months of fiscal year 2007 until current year activity exceeds the impact of the reversals.

**CITY OF ROANOKE, VIRGINIA
PARKING FUND
COMPARATIVE INCOME STATEMENT
FOR THE MONTH ENDING JULY 31, 2006**

	<u>FY 2007</u>	<u>FY 2006</u>
Operating Revenues		
Market Garage	\$ 36,451	\$ 39,248
Elmwood Park Garage	43,092	43,924
Center in the Square Garage	12,054	19,465
Church Avenue Garage	40,173	60,347
Tower Garage	32,741	40,664
Gainsboro Garage	10,100	10,921
Williamson Lot	5,847	6,845
Norfolk Avenue Lot	-	3,983
Higher Ed Center Lot	4,544	2,375
Market Lot	3,033	3,800
Elmwood Lot	6,716	6,608
Warehouse Row Lot	1,863	1,887
West Church/YMCA Lots	<u>2,189</u>	<u>1,366</u>
Total Operating Revenues	<u>198,803</u>	<u>241,433</u>
Operating Expenses		
Operating Expenses	14,931	19,638
Depreciation	<u>47,119</u>	<u>47,739</u>
Total Operating Expenses	<u>62,050</u>	<u>67,377</u>
Operating Income	<u>136,753</u>	<u>174,056</u>
Nonoperating Revenues (Expenses)		
Interest on Investments	9,939	6,678
Interest and Fiscal Charges	<u>(22,745)</u>	<u>(25,013)</u>
Net Nonoperating Expenses	<u>(12,806)</u>	<u>(18,335)</u>
Net Income	<u><u>\$ 123,947</u></u>	<u><u>\$ 155,721</u></u>

**CITY OF ROANOKE, VIRGINIA
MARKET BUILDING FUND
COMPARATIVE INCOME STATEMENT
FOR THE MONTH ENDING JULY 31, 2006**

	<u>FY 2007</u>	<u>FY 2006</u>
Operating Revenues		
Retail Space Rental	\$ 23,801	\$ 23,139
Total Operating Revenues	<u>23,801</u>	<u>23,139</u>
Operating Expenses		
Operating Expense	1,211	1,798
Depreciation	<u>858</u>	<u>642</u>
Total Operating Expenses	<u>2,069</u>	<u>2,440</u>
Operating Income	<u>21,732</u>	<u>20,699</u>
Nonoperating Revenues		
Interest on Investments	403	221
Transfer from Capital Projects Fund	200,000	-
Miscellaneous	<u>-</u>	<u>130</u>
Net Nonoperating Revenues	<u>200,403</u>	<u>351</u>
Net Income	<u><u>\$ 222,135</u></u>	<u><u>\$ 21,050</u></u>

**CITY OF ROANOKE, VIRGINIA
CITY TREASURER'S OFFICE
GENERAL STATEMENT OF ACCOUNTABILITY
FOR THE MONTH ENDED JULY 31, 2006**

TO THE DIRECTOR OF FINANCE:

GENERAL STATEMENT OF ACCOUNTABILITY OF THE CITY TREASURER OF THE CITY OF ROANOKE, VIRGINIA
FOR THE FUNDS OF SAID CITY FOR THE MONTH ENDED JULY 31, 2006.

	BALANCE AT JUN 30, 2006	RECEIPTS	DISBURSEMENTS	BALANCE AT JUL 31, 2006	BALANCE AT JUL 31, 2005
CONSOLIDATED FUNDS	\$119,672,184.89	\$25,220,699.29	\$36,114,306.90	\$108,778,577.28	\$111,393,991.79

CERTIFICATE

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE STATEMENT OF MY ACCOUNTABILITY
TO THE CITY OF ROANOKE, VIRGINIA, FOR THE FUNDS OF THE VARIOUS ACCOUNTS THEREOF
FOR THE MONTH OF JULY 31, 2006. THAT SAID FOREGOING:

CASH

CASH IN HAND	\$13,384.21
CASH IN BANK	1,763,666.36

INVESTMENTS ACQUIRED FROM COMPETITIVE PROPOSALS:

COMMERCIAL HIGH PERFORMANCE MONEY MARKET	2,275,000.00
COMMERCIAL PAPER	10,278,102.92
LOCAL GOVERNMENT INVESTMENT POOL	19,825,274.18
MONEY MANAGEMENT ACCOUNT	10,118,744.26
U. S. AGENCIES	20,567,308.33
VIRGINIA AIM PROGRAM (U. S. SECURITIES)	17,546,610.14
VIRGINIA SNAP PROGRAM (U. S. SECURITIES)	26,390,486.88
TOTAL	\$108,778,577.28

AUGUST 24, 2006


EVELYN W. POWERS, TREASURER

**CITY OF ROANOKE PENSION PLAN
STATEMENT OF CHANGES IN PLAN NET ASSETS
FOR THE MONTH ENDED JULY 31, 2006**

	<u>FY 2007</u>	<u>FY 2006</u>
<u>Additions:</u>		
Employer Contributions	\$ 428,978	\$ 95,076
Investment Income		
Net Appreciation in Fair Value of Investments	1,244,280	7,620,900
Interest and Dividend Income	258,938	13,980
Total Investment Income	1,503,218	7,634,880
Less Investment Expense	(130,550)	(97,612)
Net Investment Income	1,633,768	7,732,492
Total Additions	<u>\$ 2,062,746</u>	<u>\$ 7,827,568</u>
 <u>Deductions</u>		
Benefits Paid to Participants	\$ 1,922,934	\$ 1,771,193
Administrative Expenses	(68)	4,489
Total Deductions	<u>\$ 1,922,866</u>	<u>\$ 1,775,682</u>
 Net Increase	139,880	6,051,886
 Net Assets Held in Trust for Pension Benefits:		
Fund Balance July 1	334,232,043	318,675,367
Fund Balance July 31	<u><u>\$ 334,371,923</u></u>	<u><u>\$ 324,727,253</u></u>

Note: negative amounts reflect the reversal of accrual accounting entries made for fiscal year-end reporting purposes.

**CITY OF ROANOKE PENSION PLAN
BALANCE SHEET
JULY 31, 2006**

	<u>FY 2007</u>	<u>FY 2006</u>
<u>Assets</u>		
Cash	\$ 1,457,405	\$ 1,166,891
Investments, at Fair Value	334,810,286	325,338,529
Due from Other Funds	<u>28,985</u>	<u>353</u>
Total Assets	<u>\$ 336,296,676</u>	<u>\$ 326,505,773</u>
 <u>Liabilities and Fund Balance</u>		
Liabilities:		
Due to Other Funds	\$ 1,924,753	\$ 1,771,847
Accounts Payable	<u>-</u>	<u>6,673</u>
Total Liabilities	<u>1,924,753</u>	<u>1,778,520</u>
Fund Balance:		
Fund Balance, July 1	334,232,043	318,675,367
Net Gain (Loss) - Year to Date	<u>139,880</u>	<u>6,051,886</u>
Total Fund Balance	<u>334,371,923</u>	<u>324,727,253</u>
Total Liabilities and Fund Balance	<u>\$ 336,296,676</u>	<u>\$ 326,505,773</u>

IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION designating a Voting Delegate and Alternate Voting Delegate for the Annual Business Session and meetings of the Urban Section of the Virginia Municipal League and designating a Staff Assistant for any meetings of the Urban Section.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. For the Annual Business Session of the Virginia Municipal League to be held during the League's 2006 Annual Conference scheduled for October 15 – 18, 2006, in Virginia Beach, Virginia, and for any meetings of the Urban Section held in conjunction with the Annual Conference of the League, The Honorable _____, Council Member, is hereby designated Voting Delegate, and The Honorable _____, Council Member, is hereby designated Alternate Voting Delegate.

2. For any meetings of the Urban Section of the Virginia Municipal League to be held in conjunction with the League's 2006 Annual Conference, Darlene L. Burcham, shall be designated Staff Assistant.

3. The City Clerk is directed to complete any forms required by the Virginia Municipal League for designation of Voting Delegate, Alternate Voting Delegate, and Staff Assistant and to forward such forms to the League.

ATTEST:

City Clerk.